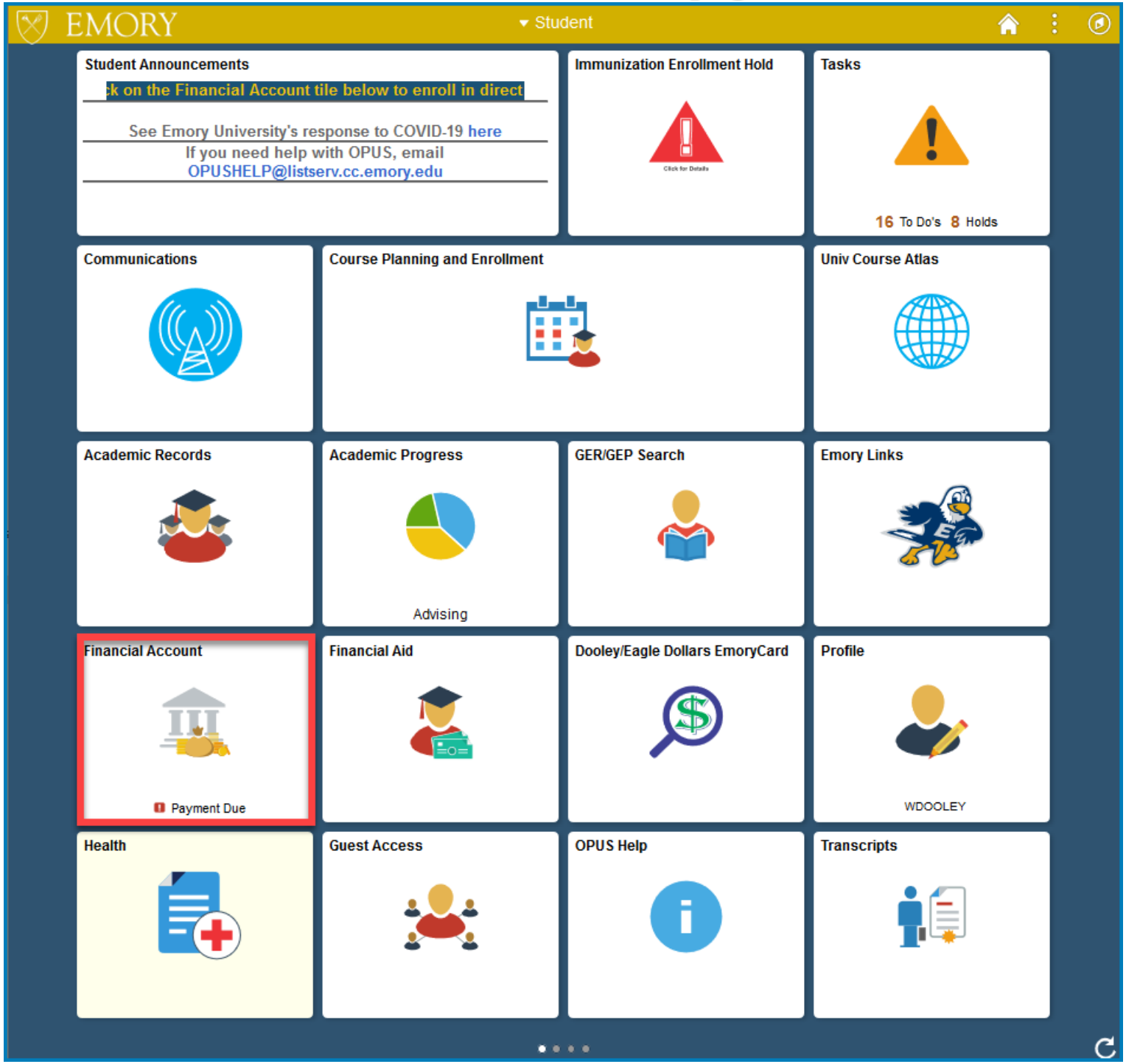
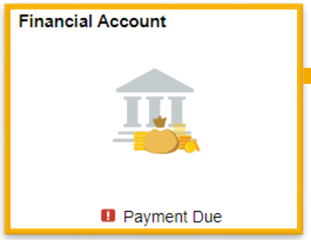
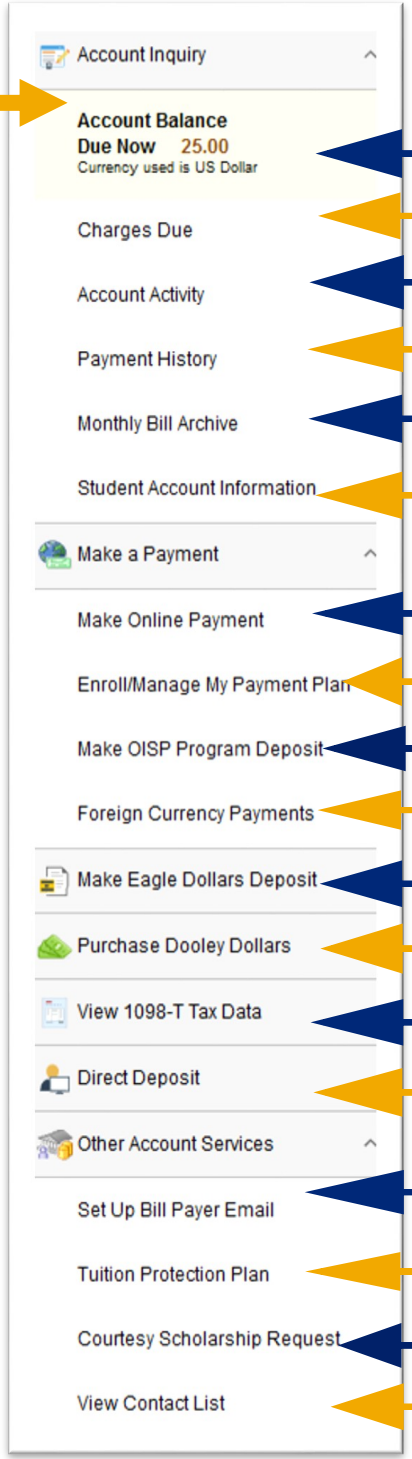
OPUS - STUDENT Homepage





Click the **Financial Account** tile from the Student homepage to view Account Balance, Charges Due, Account Activity and Payment History as well as self-service options to pay your charges due, enroll in direct deposit for student refunds, make foreign currency payments and view wire transfer instructions, enroll in or manage your payment plan, make EmoryCard Eagle Dollar deposits, and view your 1098-T data.



Click here to view your amount owed by term

Click here to view charges due by date and item

Click here to view transaction account activity

Click here to view posted payments, deposits and disbursed financial aid

Click here to view your monthly bill history (no longer produced after June 2020)

Click here to visit the Student Financial Services website

Click here to make an online payment

Click here to enroll /manage payment plan administered by Nelnet

Click here to submit your OISP program deposit

Click here for foreign currency payments and wire transfer instructions

Click here to make an EmoryCard Eagle Dollar deposit

Click here to purchase additional Dooley Dollars

Click here to view/print your 1098-T form and details

Click here to enroll in direct deposit for student refunds

Click here to set up a bill payer email

Click here to view Tuition Protection Plan Information administered by Allianz

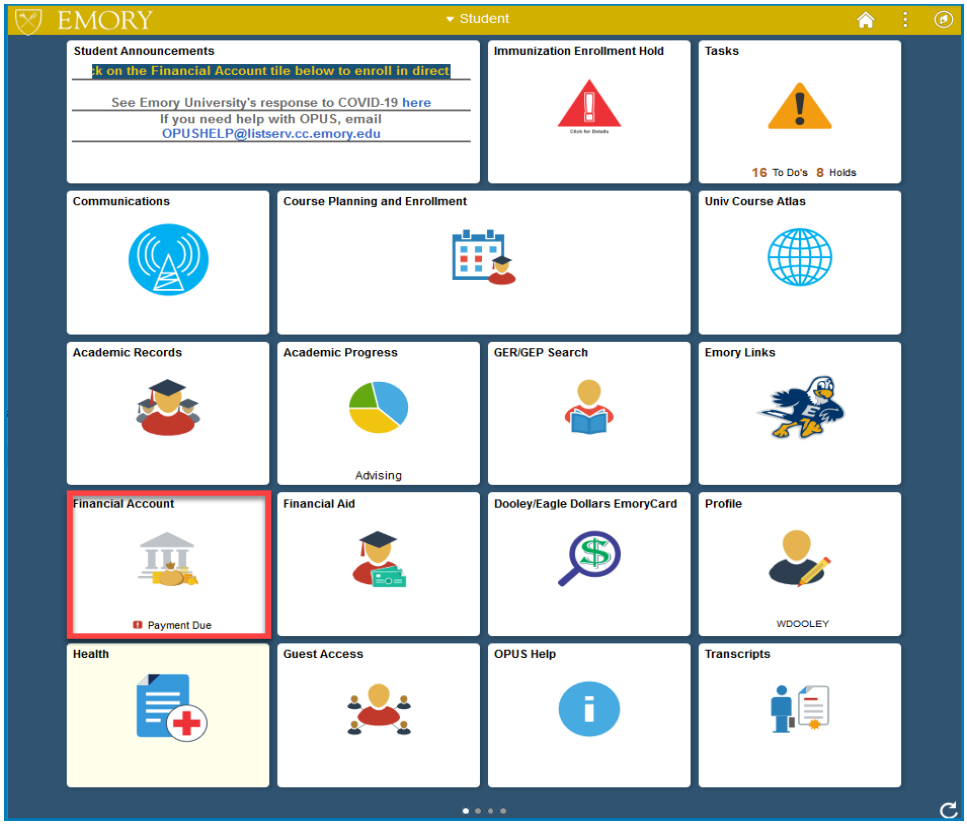
Click here to apply for the Courtesy Scholarship

Click here to view various University offices' contact information

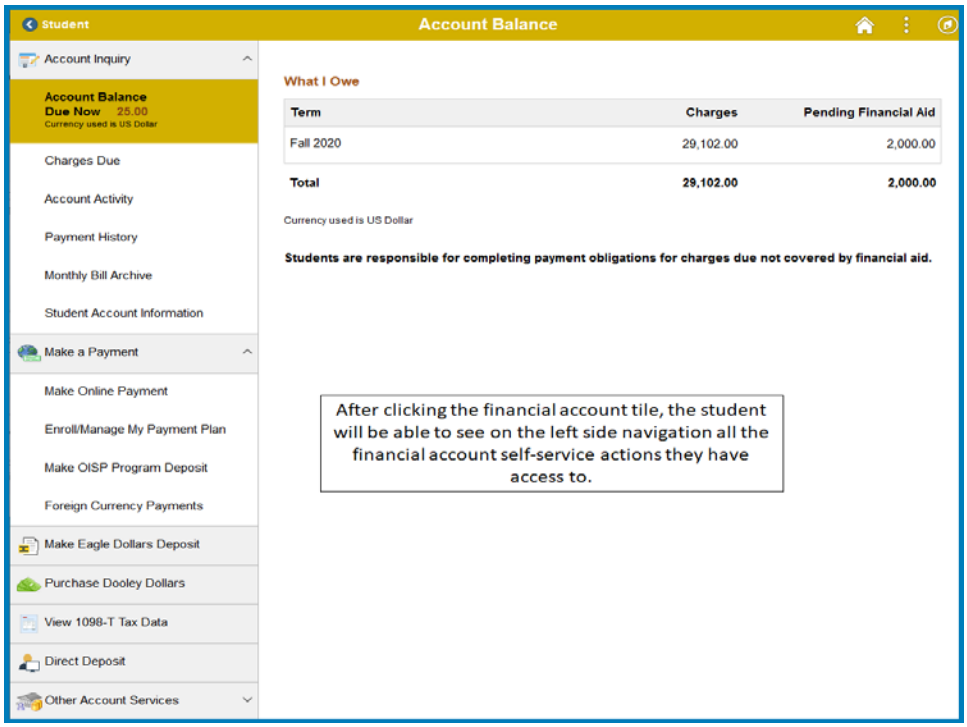
EMORY UNIVERSITY
Student Financial Services

OPUS Self-Service Guide

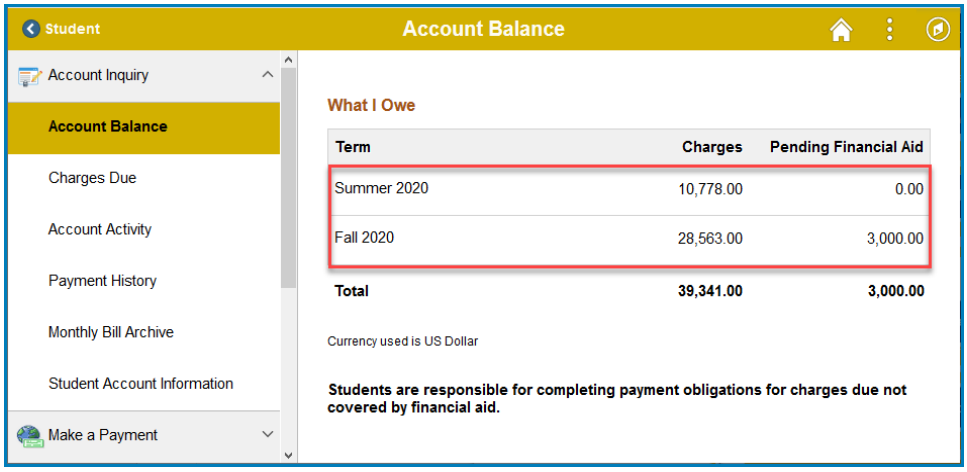
1. Log in to your **OPUS** account: www.opus.emory.edu.
2. From the Student homepage, click the **Financial Account** tile.



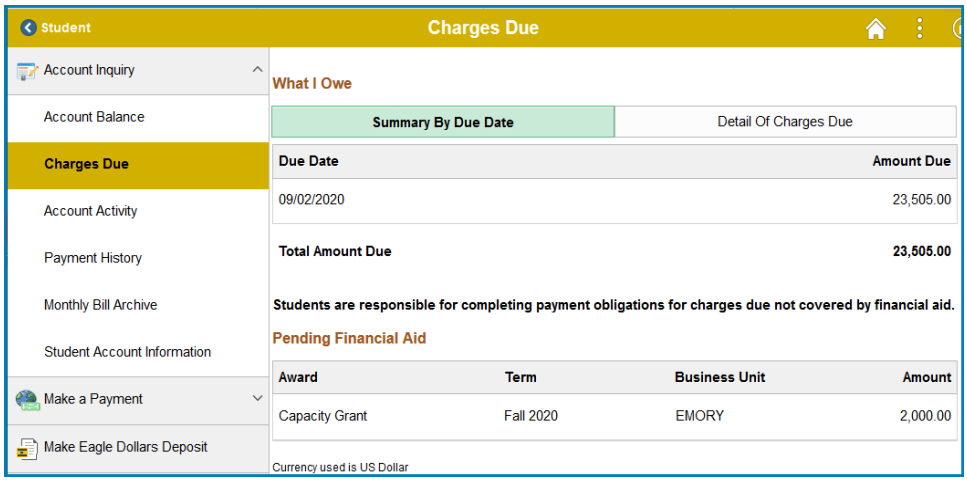
3. Student self-service actions navigation.



4. Account Balance by term.



5. Charges Due – By due date.



6. Charges Due - Specific charges are due by the related due date.

What I Owe

Summary By Due Date				Detail Of Charges Due		
Due Date	**Description**	**Term**	**Business Unit**	**Charge Date**	**Charge Amount**	**Amount Due**
09/02/2020	Nursing Ungrd Tuition-Fall	Fall 2020	EMORY	04/20/2020	22,810.00	20,835.00
09/02/2020	Activity Fee-Nursing Undgrad	Fall 2020	EMORY	04/20/2020	110.00	110.00
09/02/2020	Rec & Athletic Fee-Atl-F/S	Fall 2020	EMORY	04/20/2020	198.00	198.00
09/02/2020	MentalHlth&CounselingFeeAtlF/S	Fall 2020	EMORY	04/20/2020	91.00	91.00
09/02/2020	TechFee-NursTech&Simulatn-F/S	Fall 2020	EMORY	04/20/2020	150.00	150.00
09/02/2020	Parking Permit Fee - ATL	Fall 2020	EMORY	04/20/2020	336.00	336.00
09/02/2020	Student HealthInsuranceUHS-F/S	Fall 2020	EMORY	04/20/2020	1,785.00	1,785.00
Total Charges Due						**23,505.00**

Students are responsible for completing payment obligations for charges due not covered by financial aid.

Currency used is US Dollar

7. Charges Due – If a transaction has been recently posted and not yet assigned a due date, students will see the transaction's due date as **Future**.

Account Inquiry
- Account Balance
- Charges Due
- Account Activity
- Payment History
- Monthly Bill Archive
- Student Account Information

Make a Payment

Make Eagle Dollars Deposit

What I Owe

Summary By Due Date	Detail Of Charges Due

Due Date	Amount Due
Future	11,341.00
Total Amount Due	**11,341.00**

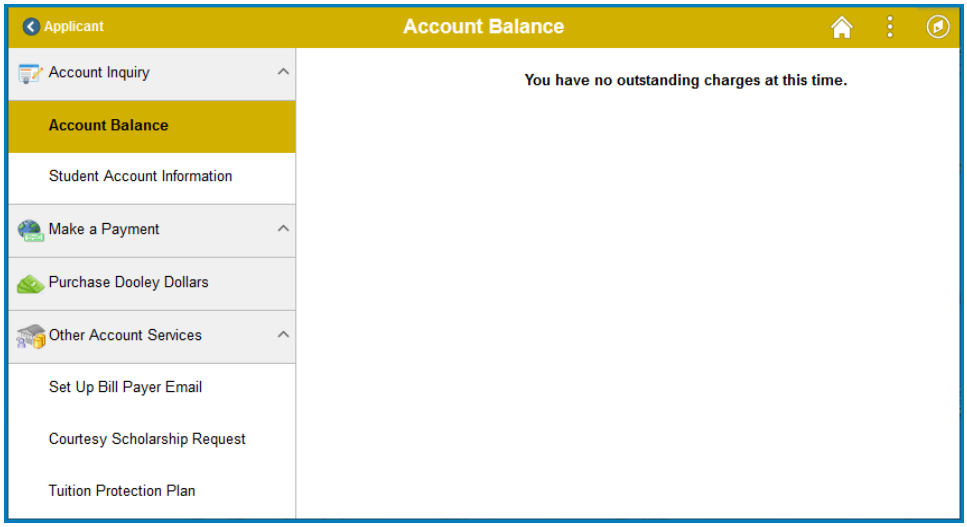
Students are responsible for completing payment obligations for charges due not covered by financial aid.

Pending Financial Aid

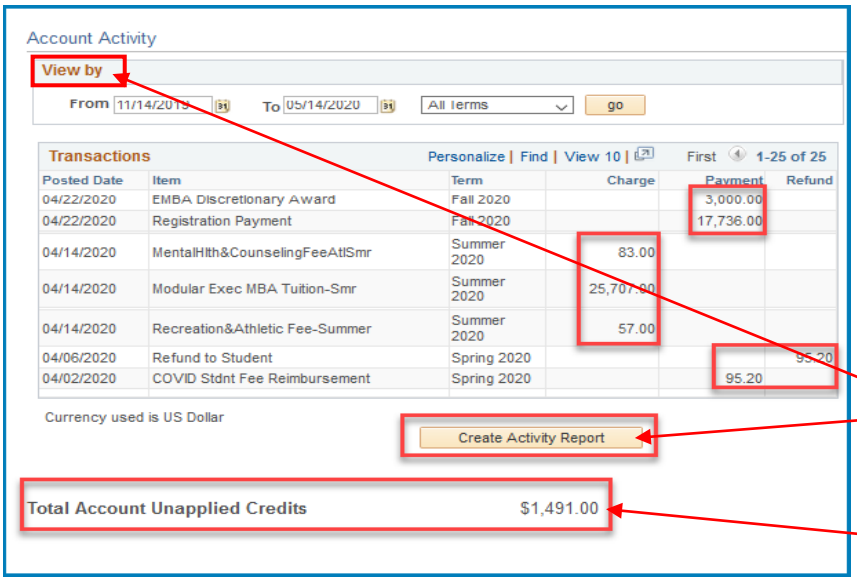
Award	Term	Business Unit	Amount
EMBA Discretionary Award	Spring 2021	EMORY	3,000.00

Currency used is US Dollar

8. Charges Due – below shows $0.00 in charges due



9. Account Activity



Student can click the Create Activity Report pushbutton to produce a report of the Account Activity based on the parameters the student selects in the **View by** section of this page

If a student has an overall credit balance on the student account, a total of unapplied credits will appear here.

10. Account Activity - Account Activity Report

EMORY UNIVERSITY

Student Financial Services

OPUS ACCOUNT ACTIVITY REPORT

Date Range Selected: 10/30/2019 through 4/30/2020

Term Selected: All Terms

Dooley,Claire

Posted Date	Item	Term	Charge	Payment	Refund
4/22/2020	EMBA Discretionary Award	Fall 2020		3,000.00	
4/22/2020	Registration Payment	Fall 2020		17,736.00	
4/20/2020	Library Fines-Woodruff	Fall 2020	9.00		
4/20/2020	Meal Plan-Alpha Tau Omega	Fall 2020	1,116.00		
4/20/2020	Parking Fines-Atlanta	Fall 2020	25.00		
4/20/2020	Parking Permit Fee - ATL	Fall 2020	336.00		
4/20/2020	Student HealthInsuranceUHS-F/S	Fall 2020	1,785.00		
4/20/2020	Univ. Health Services-Student	Fall 2020	292.00		
4/14/2020	MentalHlth&CounselingFeeAtlSm r	Summer 2020	83.00		
4/14/2020	Modular Exec MBA Tuition-Smr	Summer 2020	25,707.00		
4/14/2020	Program Fees-MEMBA-Summer	Summer 2020	2,667.00		
4/14/2020	Recreation&Athletic Fee-Summer	Summer 2020	57.00		
4/6/2020	Refund to Student	Spring 2020			95.20
4/2/2020	COVID Stdnt Fee Reimbursement	Spring 2020		95.20	
1/10/2020	Payment Online	Spring 2020		16,671.00	
1/8/2020	EMBA Discretionary Award	Spring 2020		3,000.00	
1/2/2020	Activity Fee-Business Grad	Spring 2020	92.00		
1/2/2020	MentalHlth&CounselingFeeAtlF/S	Spring 2020	83.00		
1/2/2020	Modular ExecMBA Tuition-Spring	Spring 2020	19,280.00		
1/2/2020	Program Fees-MEMBA-F/S	Spring 2020	2,000.00		
1/2/2020	Rec & Athletic Fee-Atl-F/S	Spring 2020	146.00		
1/2/2020	Transcript Fee-F/S	Spring 2020	70.00		
12/27/2019	Student HealthInsuranceUHS-F/S	Spring 2020	-2,210.00		
12/20/2019	Student HealthInsuranceUHS-F/S	Spring 2020	2,210.00		
12/19/2019	Tuition Deposit ACH	Spring 2020		2,000.00	

11. Payment History

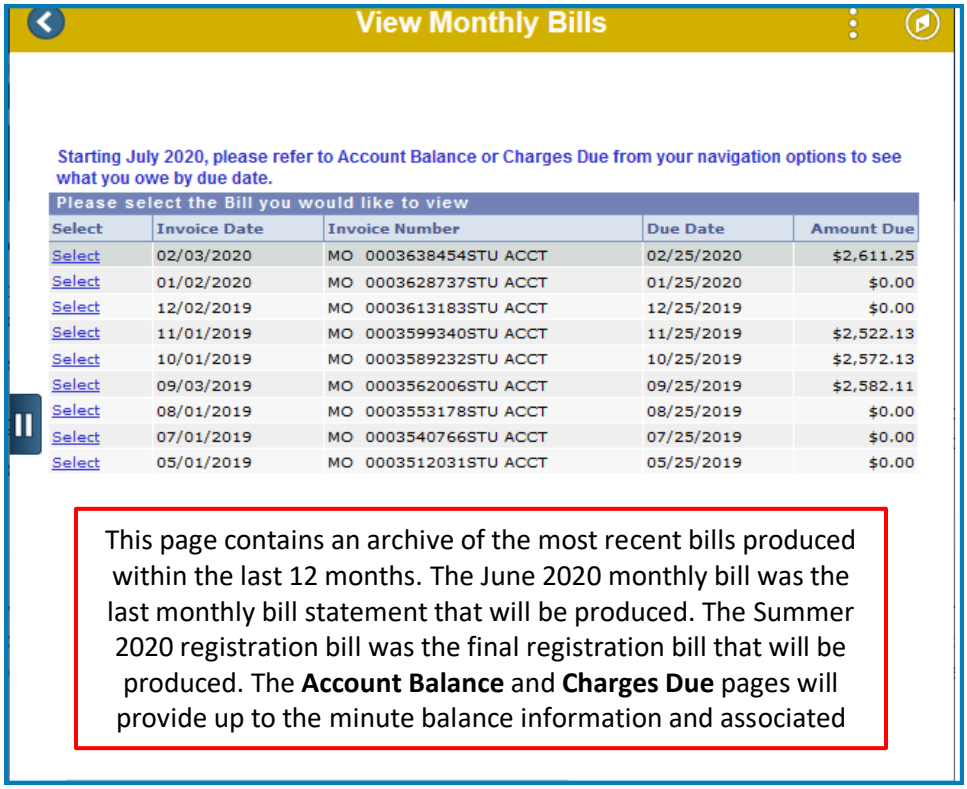
Payment Details

6 rows

Date Posted	Description	Business Unit	Amount
04/22/2020	Registration Payment	EMORY	17,736.00
04/22/2020	EMBA Discretionary Award	EMORY	3,000.00
04/02/2020	COVID Stdnt Fee Reimbursement	EMORY	95.20
01/10/2020	Payment Online	EMORY	16,671.00
01/07/2020	EMBA Discretionary Award	EMORY	3,000.00
12/19/2019	Tuition Deposit ACH	EMORY	2,000.00

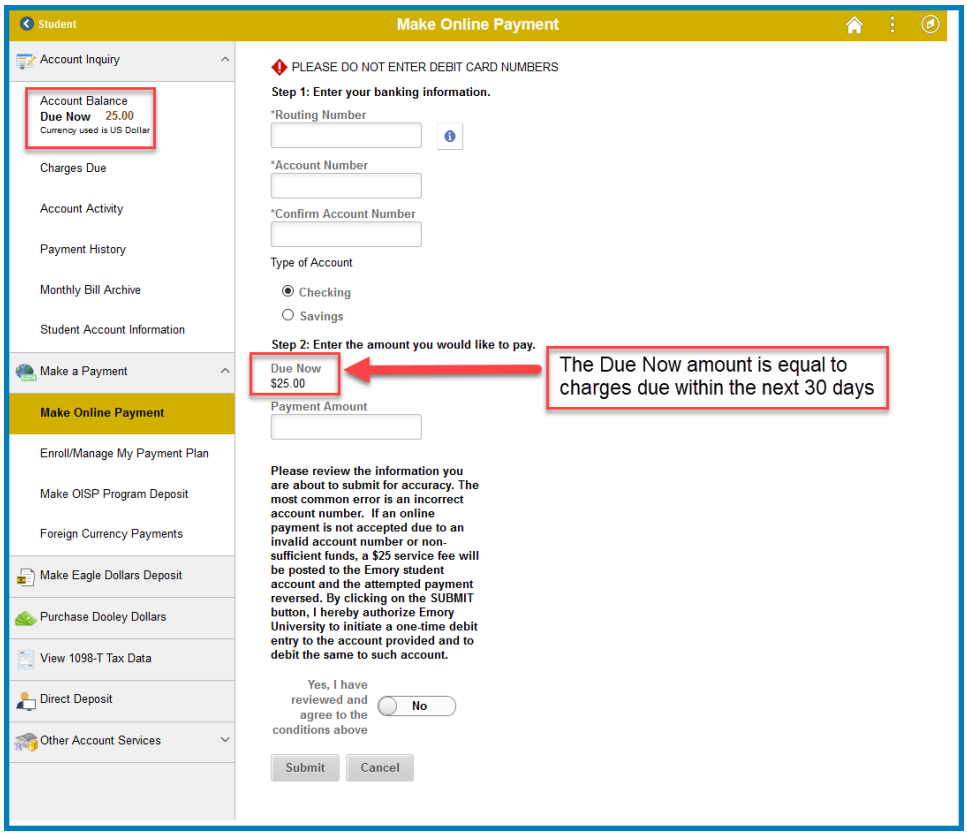
Currency used is US Dollar

12. Monthly Bill Archive

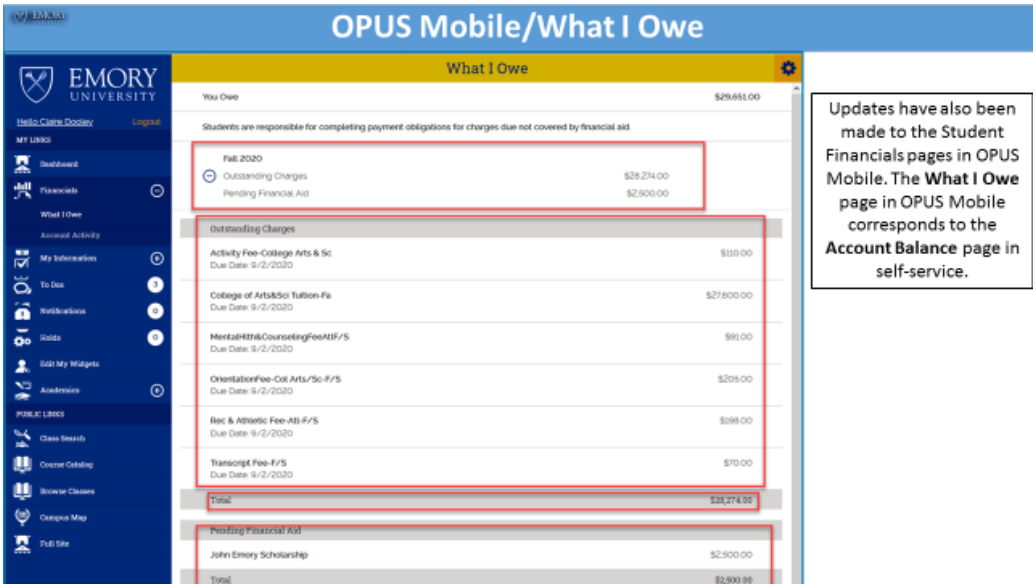


Select	Invoice Date	Invoice Number	Due Date	Amount Due
Select	02/03/2020	MO 0003638454STU ACCT	02/25/2020	$2,611.25
Select	01/02/2020	MO 0003628737STU ACCT	01/25/2020	$0.00
Select	12/02/2019	MO 0003613183STU ACCT	12/25/2019	$0.00
Select	11/01/2019	MO 0003599340STU ACCT	11/25/2019	$2,522.13
Select	10/01/2019	MO 0003589232STU ACCT	10/25/2019	$2,572.13
Select	09/03/2019	MO 0003562006STU ACCT	09/25/2019	$2,582.11
Select	08/01/2019	MO 0003553178STU ACCT	08/25/2019	$0.00
Select	07/01/2019	MO 0003540766STU ACCT	07/25/2019	$0.00
Select	05/01/2019	MO 0003512031STU ACCT	05/25/2019	$0.00

13. Make Online Payment



14. OPUS Mobile



15. If you have questions or concerns about your OPUS account balance, contact **Student Financial** Services with your name and ID number.

First letter of the student's last name	**SFS Account Representative**
A - Fe	Mary Kriest Phone: 712-8726 mary.kriest@emory.edu
Ff - Le	Bernice Kelley Phone: 727-7230 bernice.kelley@emory.edu
Lf - Rz	Cindy Brock Phone: 727-1195 cindy.brock@emory.edu
Sa - Zz	Jemonte Collins Phone: 727-6122 jemonte.collins@emory.edu
Associate Director	Stephanie Lester Phone: 727-2143 stephanie.ace.lester@emory.edu

Office Hours	Monday-Friday 8:30am - 4:30pm
Cashier Hours	Monday-Friday 9:00am - 3:30pm
Phone	404-727-6095
Email	student.financials@emory.edu