<u>Data and Decision Sciences Fellowship (formerly QTM)</u>
Guidelines for the 2026-2027 Fellowship Year

Application Due: November 21, 2025 (11:59pm)

The Department of Data and Decision Sciences (DSci) is offering a 10-15 hour a week graduate completion fellowship co-funded by the Laney Graduate School (LGS). The fellowship period is September through end of May. The graduate fellow will collaborate with DSci administration on department projects, mentorship for co-curricular experiential learning projects, undergraduate research communication, event coordination, and outreach-related activities to advance DSci's mission. The graduate fellow will also interface with faculty, other departments, and programs. The fellow will receive a 9-month stipend (September - May) along with a 100% subsidy for the Emory University Student Health Insurance Plan (EUSHIP). The first stipend payment will be at the end of September and the final payment will be at the end of May. **The current fellowships stipend rate is $30,243 paid over 9 months.**

<u>Eligibility</u>
- Applicants must be
    - fulltime students in a doctoral program, in good standing
    - in candidacy at the time of application
    - in their 7th or lower year of graduate study at the time of application
- Applicants may not previously have held an Emory completion fellowship

<u>Submission Guidelines</u>
Applications should contain the following items:
1. A **cover letter** or **statement of purpose** (no more than 250-300 words) describing the applicant's (1) reason or reasons for applying to the DSci fellowship (2) qualifications for the fellowship, including data science and/or AI experience as applicable, and (3) potential contributions to DSci
2. A current, dated **curriculum vitae** or resume
3. An unofficial **Emory transcript**

<u>Application Submission</u>
All nominations and applications, including supporting materials, will be uploaded using LaneyConnect https://laneyconnect.emory.edu/manage/login?realm=&r=/portal/laney-connect-hub.
The portal may not yet be active but when it is activated:
1. Select the appropriate fellowship from the list and follow the upload fields. The application will not let you proceed until you upload all the necessary materials. And it will not save incomplete applications so please be sure to have all materials and information ready to upload/complete.
2. If you are applying for multiple fellowships, you may select several at one time and submit all materials for the fellowships you intend to apply for (it will not save progress, however, so you must complete your session). Or you may access the portal later and add additional fellowship(s), if eligible, and submit required files for the new fellowship(s) selected (and click "Update" in the online form to complete this process).

In the LaneyConnect application portal, if the applicant has already submitted files that are standard requirements (e.g., transcript), they will not submit it again for a different fellowship. It will pull from the

already uploaded file and be included in all fellowship application(s) that require this file. This means that students will submit standard files only once and can focus on documents such as the 'statement of purpose' which will be specific for each fellowship that requires this document. If you have questions about using LaneyConnect, please contact us at: LGS.profdev@emory.edu. You will need to upload the application items as PDF files

Evaluation Criteria

- Organizational ability, communication skills, and potential to contribute to DSci's mission, in particular ability to mentor undergraduate students in DSci experiential learning programs
- Quality of academic performance (Preference may be given to applicants with a data science or AI background)

Review Process

Applications will be reviewed by DSci faculty and staff administrators. Finalists may be asked for a brief interview before the fellow is selected.

Terms of Fellowship

Fellows who are awarded and accept the fellowship award agree to commit to the course teaching load or the general hours/week and responsibilities as described in the sections above. Fellows who do not uphold the requirements of the fellowship may have the fellowship revoked and may lose their funding and EUSHIP subsidy for the remainder of the fellowship term.

Please note that in cases where there are partner units involved, the fellow is responsible for responding to the fellowship director/coordinator in a timely manner and is expected to fulfill the responsibilities as outlined by the original fellowship call. If the student is unable to communicate and respond in a timely manner or is unable to fulfill those responsibilities, their stipend (and EUSHIP subsidy) may be withheld or the fellowship slot may be removed. In some fellowships, the fellow is expected to begin their role around mid/late-August.

When applicable, this fellowship award replaces other graduate school stipend and scholarship funding* a student may have been scheduled to receive for the fellowship year, and the eligibility for that funding cannot be reserved to be used in a subsequent year.

> *****This does not apply to smaller awards such as WiNS, Centennial, or ARCS Foundation awards.

All LGS fellows will be required to submit an intake form and an outgoing form as part of this fellowship. These forms will be shared by the LGS PDCP office sometime in late Spring 2026 and 2027, respectively.

Fellows who receive offers for other awards must contact the Laney Graduate School PDCP Office (LGS.profdev@emory.edu) to determine whether the two awards may be held concurrently. Please include with this email full details about the other award you may be inquiring about.
In general, external fellowship awards may not be held concurrently with LGS completion/advanced fellowship awards.

Please note: Unless indicated otherwise, **all** LGS fellowships require on-site in-person participation and completion. There are no remote options available unless explicitly indicated.

<u>Award Notification</u>
Applicants will be notified by Dec - Jan.
This notification period will also include students who were not selected for the fellowship.

<u>Questions about the Data and Decision Sciences fellowship?</u>
Contact Lora McDonald at: lora.mcdonald@emory.edu.

<u>Questions about the LGS fellowships application system?</u>
Contact LGS.profdev@emory.edu.